

AIEA ELEMENTARY SCHOOL ATTENDANCE POLICY

The Legal Posture

302A-1131, Public schools; attendance, Hawaii Revised Statutes (HRS), requires a child who is six years of age and not yet eighteen on January 1st of any school year, to attend a public or private school unless properly excused from school. **302A-1136, Enforcement, HRS,** places the responsibility for enforcing compulsory attendance in accordance with the plans and policies of the Department of Education (DOE). **302A-1135, Penalty, HRS,** student, father or mother, guardian, or person having charge of the child who persists in being absent from school may be referred and summoned to court.

Attendance Policy:

- When your child is absent, it is your responsibility to call the school at 483-7200 beginning at 7:30 a.m. If no one answers, please leave a message. Call or notify (via note) the school everyday if your child is absent.
- Children who have 3 absences will receive a call or note from your child's teacher.
- After 5 absences a letter from the office indicating the number of absences and tardies will be sent home.
- After 7 absences a phone call will be made home concerning your child's absences.
- After 10 absences a 2nd notice letter will be sent home and a parent conference will be scheduled.
- If absences and tardies continue, then you may be referred to Family Court.
- Family vacations should be scheduled during our school breaks to minimize absences from class.